



CONFIDENTIAL

CCG BOARD MEMBER APPLICATION FORM

PERSONAL DETAILS

Title:

Full name:

Address including postcode:

Contact phone number:

Email:

EDUCATION
(Please start with the most recent)

Date (from – to)	School / college etc	Qualification

PROFESSIONAL QUALIFICATIONS / MEMBERSHIPS

Date obtained	Organisation / body	Level of membership / qualification

WORK EXPERIENCE

Please start with the most recent and continue on a separate sheet if needed

From - to	Organisation name and location	Brief description of duties

RELEVANT EXPERIENCE – SKILLS MATRIX

CCG aims to appoint a skills-based board. These required areas of strength have been shaped by the current Board, the Governance Department, and external consultants. Please mark the matrix below with your current level of experience, and then use the boxes underneath to give detailed explanation of these skills. This might include how these skills were gained, instances when the skills were proven, or other information you feel is relevant.

Skill	Level of Expertise (please tick)			
	None	Low	Medium	High
FINANCE				
Accountancy				
Treasury Management				
Audits (internal or external)				
Strategic risk management				
Budgeting and Finance				

Further information

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PROPERTY & DEVELOPMENT

Strategic asset management				
Construction				
New-build: architecture, planning, design, surveying				
Strategic risk management, including health & safety				
Investment				
Experience of the development process				

Further information

HOUSING / CUSTOMER SERVICES / SERVICE DELIVERY

Understanding of needs and aspirations of customers and communities				
Understanding of how to engage customers and communities				
Knowledge of housing management, housing policy and issues				
Community development and social enterprise				
Understanding of digitalisation				

Further information

ORGANISATIONAL MANAGEMENT / CORPORATE

Experience at senior / executive level				
Risk identification, management, and mitigation				
Strategic HR				
Business development				
Sales and marketing				
Project / contract management				
Service delivery of repairs and maintenance				
Safeguarding				
Legal experience				

Further information

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OPERATING ENVIRONMENT				
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Experience of housing sector regulation in Wales				
Commercial acumen				
Partnership working				

<i>Further information</i>				

COMPETENCIES AND PERFORMANCE				
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Commitment to the organisation and the role				
Understanding of the roles, responsibilities and duties of a Board Member				
Understanding of strategy and ability to think strategically				
Ability to manage boundaries				
Analysis and interrogation skills				
Confidence to speak, contribute, and challenge constructively				
Inter-personal skills				
Willingness to learn and think innovatively				

<i>Further information</i>				

WELSH LANGUAGE				
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Please tick the box which applies to you, or use the box below to detail your Welsh ability

I have a native level of Welsh	
I am fluent in Welsh	
I am learning Welsh – intermediate	
I am learning Welsh – beginner	
I have no Welsh language skills	

<i>Further information</i>	

SKILLS MATRIX – FURTHER

Thinking of the above, what one other skill would you propose is essential of a Board Member. Please detail why you believe this, and if applicable, how you can bring this skill to the Board.

ELIGIBILITY CHECK

Please answer all questions below. Answers are required in accordance with CCG's Rules and in line with the requirements of Schedule 1 of the Housing Act 1996. Should you not understand a question, please get in touch with the Governance Team

CRITERIA	YES	NO
Are you disqualified from acting as a director of a company for any reason?		
Have you been convicted of an indictable offence within the last five years?		
Do you suffer from a Mental Disorder as defined by Section 1 of the Mental Health Act 1983 (as amended)?		
Are you currently an employee of CCG?		
Are you bankrupt or subject to an agreement with creditors?		
Have you been removed from the board of the association or of another housing association by WAG, the Office for Tenants and Social Landlords in England or the Scottish Housing Regulator?		
Are you known or related to any Director, Board member or employee of Cartrefi Cymunedol Gwynedd?		
Do you have or have, or have you had in the last 12 months, an interest in a company, firm, business, or statutory body. An 'interest' includes being a Director, Board Member, Owner, or owning more than 2% of issued share capital.		
Are you a CCG tenant or leaseholder? Or do you occupy a property which is owned or managed by CCG?		
Do you have a close relative or friend that occupies a property which is owned or managed by CCG?		
Do you have a close friend or relative that is waiting for a property on the Gwynedd Common Housing register or that may consider doing so?		

If 'yes' was answered to any of the above, please provide further information below.

DECLARATION: Please sign and date below to declare that all information provided is true and accurate to the best of your knowledge

Sign:

Date:

