

T A F L E N G W Y B O D A E T H

Newid Enw

OS YDYCH YN NEWID EICH ENW BYDDWN ANGEN EI NEWID AR EIN COFNODION.

Gall eich enw newid am sawl rheswm:

- Priodi
- Ysgariad
- 'Deed Poll' / Gweithred newid enw
- Datganiad ysgrifenedig

Sut mae newid fy enw ar eich cofnodion?

- Cysylltwch â ni ar 0300 123 8084 neu ewch i'n gwefan www.ccgwynedd.org.uk i gael copi o'r ffurflen 'Cais i Newid Enw'
- Mae angen nodi eich enw blaenorol, eich enw newydd, eich cyfeiriad a'r dyddiad newid enw. Dylech hefyd gynnwys copi o unrhyw ddogfen fel tystiolaeth e.e. tystysgrif priodi
- Ar ôl cwblhau y ffurflen dychwelwch i ni:
Cartrefi Cymunedol Gwynedd, PO BOX 206, Bangor, Gwynedd. LL57 9DS
- Pan fyddwn yn derbyn y ffurflen gyda'r wybodaeth gyflawn byddwn yn newid eich manylion ar ein cofnodion ac yn cadarnhau hynny drwy lythyr.

Am fwy o wybodaeth

Am fwy o wybodaeth am unrhyw beth ar y daflen hon neu i ddiweddarau eich gwybodaeth, cysylltwch gyda ni ar **0300 123 8084** neu [ymholiadau@ccgwynedd.org.uk](mailto:yhmholiadau@ccgwynedd.org.uk) / www.ccgwynedd.org

Os hoffech gael y daflen hon mewn fformat gwahanol, fel llythrennau bras neu mewn iaith arall, cysylltwch â ni ar **0300 123 8084**.



Cofiwch adael i ni wybod os oes unrhyw newid arall i'ch amgylchiadau e.e. babi newydd, rhif ffôn newydd, marwolaeth o fewn y cartref ayyb



**CARTREFI CYMUNEDOL
GWYNEDD**

FACT SHEET

Change of Name

IF YOU CHANGE YOUR NAME WE WILL NEED TO CHANGE YOUR NAME ON OUR RECORDS.

Your name can change for a number of reasons:

- Marriage
- Divorce
- Deed Poll
- Written Declaration

How do I change my name on your records?

- Contact us for a Change of Name Request form on 0300 123 8084 or download the from our website – www.ccgwynedd.org.uk
- You will need to note your previous name, your new name, your address and the date of the name change. You must also enclose copies of any documentary evidence e.g. marriage certificate
- Once completed return the form to us at:
Cartrefi Cymunedol Gwynedd, PO BOX 206, Bangor, Gwynedd. LL57 9DS
- When we receive your completed form with full details we will change your details on our records and confirm this in writing.



Please remember to let us know if there are any other changes to your circumstances e.g. new baby, new phone number, death in the household etc

For more information

For more information about anything included in this leaflet or to update your information, please contact us on **0300 123 8084** or enquiries@ccgwynedd.org.uk / www.ccgwynedd.org

If you would like to receive this leaflet in a different format, such as Braille, large text or in another language, contact us on 0300 123 8084.

