

Running a business from home – application form



PERSONAL DETAILS

Name of person(s) seeking permission	
Are you the tenant?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no – please state your relationship to the tenant	
Address	
Postcode	
Telephone number(s)	
Email address	
Name of business	

BUSINESS DETAILS

Please give a brief description of the work/ type of business that you will be carrying out (include any additional documents to support your application)

CHECKLIST

Have you remembered to include the following details?

- Full name and contact details
- Full details of planned business use
- Any planned changes/alterations to the property including signage
- Any planned sheds/outbuildings required
- Any commercial vehicles which you will use
- The hours of business
- Any likely noise or inconvenience to neighbours and how you will aim to minimise this
- Additional documentation to support your application
- Planning permission, licence or registration requirements

Note – You should not start a business from your CCG home until you have received permission in writing from us.

CCG will not refuse reasonable requests and will give our reasons for any refusals in writing.

1. I understand that CCG can withdraw its permission or impose conditions for home working at any time.
2. I am aware that if I set up a business and do not comply with legal requirements CCG will take enforcement action which could include possession proceedings through the Court, due to a breach of the tenancy conditions.
3. Should I be given permission to set up a business, I will inform CCG should I stop the business or make any changes to the nature of the business.
4. I agree not to commence with running a business from home until permission is received from Cartrefi Cymunedol Gwynedd.

Signed by applicant(s)	
Print name(s)	
Tenants signature(s)	
Print Name(s)	
Date	

Please return the completed application form to:

Cartrefi Cymunedol Gwynedd
Po Box 206
Bangor
Gwynedd
LL57 9DS